



## WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL** TO BE HELD ON **TUESDAY 5<sup>TH</sup> APRIL , 2022, AT 7.30PM** AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

### AGENDA

		<u>Lead</u>
7.30pm	<p><b>1. Apologies for Absence</b></p> <p><b>2. Approval of the Minutes Monthly Meeting held on 1<sup>st</sup> March, 2022</b></p> <p><b>3. Matters arising from the Minutes (if not covered in agenda)</b></p> <p><b>4. Co-option</b></p> <p><b>5. To receive Declarations of Interest</b></p> <p><b>6. External Reports</b></p> <p>6.1 Items to be raised with Borough Councillors</p> <p>6.2 Items to be raised with KCC Councillor</p> <p>6.3 To receive report from Neighbourhood Watch rep</p> <p>6.4 To receive report from the Community Warden</p> <p>6.5 To receive report from PCSO</p>	
8.00pm	<p><b>7. Members of the Public</b> (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).</p>	
8.30pm	<p><b>8. Planning</b></p> <p>8.1 Planning applications considered and commented upon by the Planning Committee: <b>TM/22/00274/FL</b> 118 High Street Wouldham Rochester Kent ME1 Proposed off road parking, electric vehicle charge points for 2/3 vehicles</p> <p>8.2 Planning Consent Issued: <b>TM/21/03020/FL</b> Pelican View Business Park Shorts View Road Rochester Kent ME1 3YN. Proposed development of storage cabins, associated infrastructure and landscaping being an alternative to the details of layout, scale and appearance of development for part of the site approved under Condition 3 of permission TM/17/02655/FL</p> <p>8.3 Planning applications refused/withdrawn: <b>NONE</b></p> <p>8.4 Discussion on Parish Strategy</p>	<p>BCllr DD Cllr SR</p> <p><b>EB</b></p> <p><b>EB</b></p>
8.35pm	<p><b>9. Roads, Footpaths &amp; Lighting</b></p> <p>9.1 To receive report</p> <p>9.2 Matters arising from report</p> <p>9.3 Update on one-way system trial.</p> <p>9.4 Footpaths/PROW's</p>	<p><b>DP</b></p> <p><b>EB</b></p>
8.45pm	<p><b>10. Open Spaces</b></p> <p>10.1 To receive report</p> <p>10.2 Matters arising from report</p> <p>10.3 Wouldham Common - Litter pick</p>	<p><b>SB</b></p>

	10.4 Update on Section 106 monies (meeting with TMBC)	
	10.5 Grounds maintenance, recommendation.	Clerk
9.00pm	<b>11. Village Hall</b>	
	11.1 To receive request from the Village Hall Charity to take back control	
	11.2 Update on current situation	SR
9.10pm	<b>12. Health &amp; Safety/Risk Management – to approve Terms of Reference</b>	
	12.1 Defibrillators	
	12.2 Life Buoys	
	12.3 Play Equipment	
	12.4 Village Hall	
	12.5 Public outdoor space	
	12.6 Risk Assessments – for approval	Clerk
	a) Picnic in the Park	
9.20pm	<b>13. General Village business</b>	ALL
	13.1 Discuss and approve items for the Community News.	
	13.2	Clerk
	13.3 Update on Platinum Jubilee Celebrations –	Clerk
9.25pm	<b>14. Administrative and Finance Matters</b>	EB
	14.1 Signing of payment request	
	14.2 Training feedback	
	14.3 Handyman	
	14.4 Review of contract and appraisal for Clerk – meeting to be convened	
	14.5 Matters to be raised at other meetings	
	14.5.1.1 PPP	Clerk
	<b>15. Correspondence Received</b>	
	15.1 Request from TMBC re increasing numbers of Councillors	
	15.2 Request for comments from Church regarding removal of gates.	
	<b>16. Date of Next Meeting</b> Tuesday 10 <sup>th</sup> May 2022 (AGM followed by PC meeting)	
	<b>17. Questions from Councillors, Chairperson and Clerk for inclusion on future Agenda.</b>	
9.30pm	<b>18. Close</b>	

**Tina Miles**  
**Clerk Wouldham Parish Council**